

WASHINGTON TOWNSHIP, LEHIGH COUNTY
7951 Center Street
Emerald, PA 18080

Re-organization meeting

January 5, 2026

This meeting is being electronically recorded for the purpose of taking minutes

The re-organization meeting 2026 of the Washinton Township, Lehigh County, Board of Supervisors, was called to order at 4:07 PM in the Municipal Building at 7951 Center Street, Emerald, PA

Roll Call indicated the presence of Supervisors Shawn Wanamaker, Tom Dengler and Robert Schramel. Also present were Manager Wade Marlatt, Secretary Brenda Park, Zoning Officer Duane Dellecker and Attorney John Ashley.

1. Attorney John Ashley asked for a motion to appoint a Chairman for the Board of Supervisors. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Shawn Wanamaker as Chairman for the Board of Supervisors.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
2. A motion was made by Robert Schramel and seconded by Shawn Wanamaker to appoint Tom Dengler Vice Chairman for the Board of Supervisors.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
3. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Brenda Park Secretary/Treasurer and set wages for Secretary/Treasurer for 2026 at \$20.00 per hour and local travel mileage and other approved benefits.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
4. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Joan Jones LST Clerk/Office Assistant and set wages for the Office Assistant for 2026 at \$19.67 per hour plus travel mileage.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
5. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Wade Marlatt Manager for 2026 at a rate of \$40.81 per hour plus other approved benefits and local travel mileage.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
6. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Duane Dellecker Zoning & Planning & Code Enforcement officer for 2026 at a rate of \$35.91 per hour plus other approved benefits and local travel mileage.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes

7. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Dave Wotring Road master for 2026 at a rate of \$30.87 per hour plus other approved benefits and local travel mileage.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
8. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Davison & McCarthy, Attorney John Ashley Solicitor at a rate of \$140.00 per hour for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
9. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Summers Nagy Law Offices, Inc., Attorney Jill Nagy Solicitor for Washington Township labor issues for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
10. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Keystone Consulting Engineers as structural and non-structural Engineers for 2026. Fee Schedule attached.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
11. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Buckno, Lisicky & Company the auditors of the 2025 records for Washington Township, including the EIT records, not to exceed the rate of \$13,000.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
12. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint George Beam Vacancy Board for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
13. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Key Bank, Neffs National Bank, and the Lehigh County Investment Pool, depositories for Township funds for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
14. A motion was made Robert Schramel and seconded by Tom Dengler to set the day and time for the monthly workshop meeting for the Board of Supervisors at the Municipal building for 2026 to the first Tuesday of each month at 3:30 PM except November to be held Wednesday November 4th due to election day being Tuesday November 3rd and have secretary advertise in the local newspaper.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
15. A motion was made by Robert Schramel and seconded by Tom Dengler to set the day and time for the regular monthly meeting for the Board of Supervisors at the Municipal building for 2026 to the 1st Tuesday of each month at 7:30 PM except November to be held Wednesday November 4th due to election day being Tuesday November 3rd and have the secretary advertise such dates in the local newspaper.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
16. A motion was made by Robert Schramel and seconded by Tom Dengler to set Treasurer's Bond at \$600,000.00 for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
17. A motion was made by Robert Schramel and seconded by Tom Dengler to set the office assistant's bond at \$300,000.00 for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes

18. A motion was made by Robert Schramel and seconded by Tom Dengler to set Manager's bond at \$600,000.00 for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
19. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Kristie Wentling Deputy Real Estate Tax Collector for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
20. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Duane Dellecker BCO for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
21. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Barry Isset and Keycodes building inspectors for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
22. A motion was made by Robert Schramel and seconded by Tom Dengler to set wages for laborers at \$28.87 per hour for 2026 plus other approved benefits as per the Union Contract.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
23. A motion was made by Robert Schramel and seconded by Tom Denger to set the hourly rate for any laborer hired on a part time basis not plowing snow to \$17.00 per hour with overtime paid only over forty hours per week and will not be eligible for any paid benefits.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
24. A motion was made by Robert Schramel and seconded by Tom Dengler to set the hourly rate for any laborer hired on a part time basis to plow snow to \$25.00 per hour with overtime paid only over forty hours per week and will not be eligible for any paid benefits.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
25. A motion was made by Robert Schramel and seconded by Tom Dengler to designate three Supervisors, Manager, Zoning Officer, Roadmaster, and Secretary/Treasurer to attend the State Convention to be held on 4/19/2026 to 4/22/26 at Hershey, PA and be reimbursed for expenses allowed by law.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
26. A motion was made by Robert Schramel and seconded by Tom Dengler to designate Wade Marlatt voting delegate at the State Convention to be held 4/19/2026 to 4/22/26 at Hershey, PA.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
27. A motion was made by Robert Schramel and seconded by Tom Dengler to designate the third Wednesday of each month at 7:00 PM the monthly meeting of the Zoning Hearing Board for 2026 to be held at the Municipal Building as needed.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
28. A motion was made by Robert Schramel and seconded by Tom Denglwer to designate the last Monday of each month at 7:00 PM as the regular monthly meeting for the Washington Township Planning Commission except when the last Monday is a holiday, the meeting will be held at the discretion of the Board, for 2026 held at the Municipal Bldg.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
29. A motion was made by Robert Schramel and seconded by Tom Dengler to set wages for Zoning Board at \$40.00 per hearing for 2026.

- Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
30. A motion was made by Robert Schramel and seconded by Tom Dengler to set mileage rate for 2026 at \$.72 per mile.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
31. A motion was made by Robert Schramel and seconded by Tom Dengler to set Street Light assessment for 2026 at \$40.80 flat rate per customer and Fire Hydrant at \$31.22 flat rate per customer.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
32. A motion was made by Robert Schramel and seconded by Tom Dengler to improve roads for 2026 (state project) (Paving) Bottom Road, Oakwood Land and Cider Press. We may consider improving additional roads using other funding at a future meeting.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
33. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Eric Erb, certificate # 03325 as primary SEO and Steve Gitch certificate # 01894, Steve Hawk certificate # 04055 and Justin Larsen certificate # 04202 as alternate SEOs for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
34. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Eric Erb inspector to conduct dry well inspections for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
35. A motion was made by Robert Schramel and seconded by Tom Dengler to set millage at .5 mills for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
36. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Wade Marlatt as Right to Know Officer for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
37. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Brenda Park as Pension Coordinator for 2026.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
38. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Shane Pepe member to the Zoning Hearing Board for a 3 year term commencing 1/1/26-1/1/29.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
39. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Scott Green as a Zoning Hearing Board alternate.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
40. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Brian Hoffman as a member of the Planning Commission Board for a 4 year term commencing 1/1/26-1/1/30.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes
41. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Shawn Wanamaker as a member to the Northern Lehigh Recreation Authority board to a 5 year term commencing 1/1/26-1/1/31.
Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes

42. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Shawn Mantz as a member to the Property Maintenance Appeal Board 3 year term commencing 1/1/26-1/1/29.

Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes

43. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Matt Stevens as Emergency Management Coordinator for 2026.

Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes

44. A motion was made by Robert Schramel and seconded by Tom Dengler to appoint Marilyn Steckel as a member to the Slatington public Library board to a 3 year term commencing 1/1/26 – 1/1/29

Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker - Yes

Supervisor Comment:

Executive Session held on 12/22/25 at 5:15 pm to discuss personnel.

Robert Schramel announced he would be taking Township Health Insurance.

Public Comment:

Joel Merkel asked why the workshop meeting would be staying at 3:30. It is a difficult time for many to attend. Shawn Wanamaker stated that 3:30 allows several township employees to attend during normal business hours.

Marilyn Snyder asked about getting a microphone for the meetings.

Chad Christman asked if the road improvements would be chip and tar or paved. They will be paved.

Joel Merkel asked about street light and fire fees. Chad Christman also asked about splitting the fee up and have each person in the township pay instead of just the ones living close to a street light or fire hydrant. It was explained that there are certain insurance benefits that are given to someone living close to fire hydrants.

Motion to adjourn was made by Robert Schramel and seconded by Tom Dengler at 4:30 pm.

Roll Call: Tom Dengler – Yes; Robert Schramel – Yes; Shawn Wanamaker – Yes

Meeting adjourned at 4:30 pm.

Respectfully submitted

Wade Marlatt

Township Manager